

**James W. Kitchen Memorial Special Recognition Award
Nomination Form**

Nominee:

Nominator:

Name: _____
Title: _____
Agency: _____
Phone Number _____
Email Address _____

Name: _____
Title: _____
Agency: _____
Phone Number _____
Email Address _____

Minimum Nomination Requirements (Check all that apply)

- Member of the Institute for 15 years or longer
- Significant contributions to the success of the Institute through:
 - Service as an Officer
 - Service on the Board of Directors
 - Service on Committees (please list)

- Service as a speaker or session chair
- Other significant service or contributions (please list)

Attached Advocate Letters of Support:

All nominations must be accompanied by a formal letter of support from a minimum of five (5) nominee advocates. These letters of support should detail how the nominated individual meets or surpasses the award's minimum requirements and extol why the nominee is deserving of the award. A minimum of three of the letters must come from active Institute members. The nomination form itself does not count as a letter of support.

Advocates (Institute Members)

Name: _____
Title: _____
Agency: _____
Phone Number _____
Email Address _____

Name: _____
Title: _____
Agency: _____
Phone Number _____
Email Address _____

Name: _____
Title: _____
Agency: _____
Phone Number _____
Email Address _____

Advocates (General)

Name: _____
Title: _____
Agency: _____
Phone Number _____
Email Address _____

Name: _____
Title: _____
Agency: _____
Phone Number _____
Email Address _____

Signed: _____
(Nominator)

Date: _____