



## Professional Grant Application

The professional grant awards recipient(s) a waiver of conference registration fees, lodging and meals to attend the 2018 Southwest Park and Recreation Training Institute held Sunday February 4<sup>th</sup> through Wednesday February 7<sup>th</sup> at Sequoyah State Park in Oklahoma on Ft Gibson Lake.

**Application Period:** Application must be digitally submitted by **November 30<sup>th</sup>, 2017**.

**Grant Award Decision:** Recipients will be notified of award by January 1st, 2018.

**Eligibility:** Candidates must be currently in the park and recreation profession and should demonstrate some need for financial assistance to attend the Institute. Candidates should exhibit a significant level of personal achievement and contribution to the profession and preferably have previous attendance at the annual Institute.

### **Application Checklist:**

- Cover Letter with Resume
- Reference List and Letter of Recommendation

### **Cover Letter:**

The cover letter must answer the following questions;

- How you are currently and actively involved in the parks and recreation field.
- Significant contributions and achievements you have made to the profession.
- Explanation of the financial need for the grant.
- History of attending the annual Southwest Parks and Recreation Training Institute and level of involvement.
- Your personal and organizational benefit to attending the 2018 Institute.

### **Resume:**

Highlight relevant work experience, education, recognition's, publications, memberships in professional organizations, conferences attended, training, research, etc.

### **References:**

Include a list of at least three professional references; *Reference's name, title/position and contact information*. One of these persons may be author of your letter of recommendation.

**Letters of Recommendation:**

Include one (1) typed letter of recommendation from a parks and recreation professional addressing your achievements that make you a quality candidate for this grant. This letter should focus on your commitment to the parks and recreation field, your accomplishments in the profession, and how attendance at the Institute would benefit your organization.

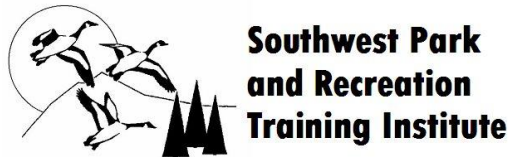
**Application Submittal:** *\*\*digital submission only\*\**

Send your signed application along with required supporting documents by the application deadline to:  
*SWPRTI Scholarship Committee Chair*

*Bruce Divis*     [bruce.divis@travelok.com](mailto:bruce.divis@travelok.com)

*580/592-4888*

For more information on the Institute and its objectives in fostering, supporting, and promoting professionalism in the parks and recreation industry, please visit our website at [SWPRTI.org](http://SWPRTI.org)



I certify the information given herein is true and correct and may be used by the Southwest Park and Recreation Training Institute Scholarship Committee.

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Signature of Applicant

Date